

help IQAC in collecting the student details

6. Principal thanked everyone for their active participation by presenting their views in each matter. He requested the faculties to collect a feedback from students and their parent about the success of online teaching.

The vice principal Dr. Joly Thomas extended vote of thanks. The meeting adjourned at 3:20pm. Respectfully Submitted,

Prof. P M Joy
Secretary

Dr. Joy K. D
Principal

General staff meeting held at medlycott hall on 15th September 2021 @ 2.30 pm.

meeting agenda

1. Conduct of Department specific Seminars/Conference.
2. Onam celebration.
3. Feedback on online class.
4. Announcements / suggestions from faculty.

meeting started at 2.30 pm in medlycott hall with a welcome speech by the principal Dr. Fr Martin K.A.

Actions taken

- 1) Evaluation of all the academic and extra curricular activities conducted by various departments.



minutes of the meeting

- 1) Principal Dr. Fr Martin KA informed all faculty regarding the organization of minimum two seminars/conference in their respective disciplines in order to ensure the department specific professional development of the staff.

- 2) Guidelines regarding the conduct of Onam were given to faculty. All teachers are requested to observe the...

- 3. feed back on online class by the students and parents were discussed and evaluated
- 4. suggestions were given by Dr. Byju John M in the conduct of professional courses were discussed in the meeting

Meeting concluded at 4.30 pm with a vote of thanks by Dr Anto Thomas Staff Council Secretary.

~~Anto Thomas~~
Dr Anto Thomas
Staff Council Secretary

~~Anto Thomas~~
Dr. Fr. Max Tinkal
Principal.



General staff meeting held on 5th February 2022 at 1.30 pm in Medley cott hall.

Agenda of the meeting

1. The report of the Academic year by the principal
2. Discussion on the commencement of IV and II semester PU and IV sem UA offline classes.
3. Discussion on the date & mode of conduct of end sem examinations of UA and PU courses.
4. BOS meeting of each department.
5. Preparations for upcoming autonomous visit.
6. College day / sent-off function for staff and students.
7. Strategic plan for the next Academic year.

The meeting began with a silent prayer. The staff secretary Prof. P.M. Joy welcomed the faculty members and reviewed the meeting. Principal Dr. Joy K.L. presided over the meeting and presented the report of the academic year.

Actions taken Report

1. IOAC committees reports were submitted
2. Preparation for NAAC visits progressed.
3. Infrastructural construction planned were completed.
4. Committees

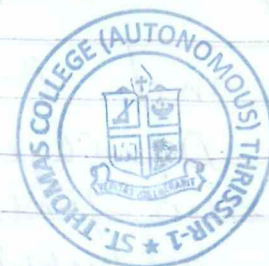
Minutes of the meeting

1. Faculties proposed the commencement of offline classes from March 1st for second year UA and PU student with lab papers. The end semester examinations were proposed to be conducted during April and May for VI sem and IV sem UA respectively. Questions were raised by the faculty members on the safety measures and arrangements for the conduct of examinations during COVID situation.
2. Principal formed a 5 member committee to study the arrangements for the Autonomous visit with Dr. VM Chako as chairman.
3. The need of college day celebration and sent off functions were questioned by many faculties and the matter is forwarded to college council meeting for final decision.

The vice principal Dr. Joy Thomas K extended vote of Thanks. The meeting adjourned at 3.30 pm.

Prof. Anto Thomas
Secretary

Dr. Dr. Joy Thomas K
Principal



Principal
St. Thomas College (Autonomous)
Thrissur - 680 001

General staff meeting held on 7th June 2022
at 2.30 pm in Mellycatt hall.

Agenda

- 1) NAAC visit / SSR submission
- 2) Admissions of ug/PG
- 3) conduct of santhom darshan.

meeting started with a silent prayer.
secretary welcomed principal to deliver
the welcome address
principal Dr Fr Martin K. Addressed
faculty and explained the process
of upcoming NAAC visit and also
detailed the submission of SSR.

1. Dr. Fr Anil George K I qae coordinator
explained the submission of SSR
and also thanked all faculty for
their support. He also requested
the teachers for their cooperating
in the upcoming NAAC peer team
visit. He explained in detail the
process and measures we need to
take before NAAC visit.

2. Principal and Admissions cell
coordinator Dr. Sajesh TA. explained
the admission process and present
status of admissions in each department.

3. Principal informed the staff regarding
the conduct of Santhome Darshan
on three days Faculty orientation program
by the end of June 2022.

All staffs actively participated in the
meeting and meeting concluded at 4.30 pm
with a vote of thanks by Dr Anto Thomas
Staff secretary

Dr. Anto Thomas
secretary

Dr. Fr. Martin K A
Principal

